

Florida Nature Coast Bike Fest

March 15, 16, 17 2024

Friday: 10am-10pm, Saturday: 9am-10pm, Sunday: 9am-4pm**

** Times subject to change



VENDOR APPLICATION

Name of Business: _____

Owner/Manager of Business: _____

Address: _____ City: _____ State: _____ Zip: _____

E-Mail address: _____ Website address: _____

Business Phone (daytime) _____ Cell _____

Cell (of person at the event) _____

By initialing this statement and providing your email address to us, you agree to receive exclusive email communications from the Florida Nature Coast Bike Fest, Inc. The Florida Nature Coast Bike Fest, Inc. use Unsubscribe which reliably removes your email address from our lists should you choose to no longer receive these valuable communications. We do not sell or distribute email addresses. Your privacy is important to us. INITIAL HERE _____

Brief description of merchandise or service:

Space requirements: _____

Check List: The following must be submitted with your application to be considered.

- Application: (all 6 pages) filled out completely, initialed and signed.**
- Cash, check, money order, PayPal, Visa/MasterCard/American Express/ Discover**
- Photo/drawing:** Please attach a photograph or drawing of your booth design & setup showing which side you will be vending from and which way you will need to pull into location. This is very important for your location placement.
- Fire extinguisher/flame retardant tent: See requirements on page 5.**
- Insurance: Proof of Insurance. See requirements on page 2.**

Vendor booth fees are as follows:
 Vendor fee includes Booth fee, tent permit, parking and trash disposal fees.
A 3.5% Fee will be added for Credit Card Transactions.

50% deposit required immediately, Balance due January 1, 2024 to secure your space (no refunds).

Pricing for all Vendor spaces are – Frontage (width) x Depth.

Vendor Fees include two (2) vendor badges.

For “rig” pricing, contact the Vendor Coordinator, quickest way to contact is email, Brian Holt,
Brian@FloridaNatureCoastBikeFest.org, 407-721-9110.

Space Size	10' x 10'	20' x 10'	30' x 10'	40' x 10'
Booth Fee	\$450.00	\$600.00 (Food Trucks up to 25')	\$750.00	\$850.00
Space Size	20' x 20'	30' x 20'	40' x 20'	
Booth Fee	\$700.00	\$800.00	\$900.00	

If you do not see the size you need or if you have any questions please call the Vendor Coordinator,
 Brian Holt at Brian@FloridaNatureCoastBikeFest.org.

Applications will be date stamped and locations awarded to earliest applicants.

Consideration of location will be made for repeat vendors until December 1st, 2023.

Electrical requirements, please check one: **YOU MUST PROVIDE YOUR OWN CORD.**

- No Charge for one 110 volt, 20-amp circuit, two plugs.
- \$20 per additional 110 volt, 20-amp circuit, two plugs.
- A fee of \$100.00 will be charged for 220 volt, 30-amp circuit.
- A fee of \$125.00 will be charged for 220 volt, 50-amp circuit.

No generators allowed unless pre-approved.

Electricity is available within 100 ft. of all vendor locations.

Size and Cost Selection				
_____ X _____	\$ _____	\$ _____	\$ _____	\$ _____
Frontage x Depth	Both Space Cost	Electrical Cost	Additional Badges \$5 ea.	Total

Payment Methods Check 1 line below.

INVOICE WILL BE SENT TO MAKE PAYMENT TO EMAIL PROVIDED

- CHECK
- CASH
- PayPal
- Money Order
- Credit Card, Master Card, Visa, American Express

Acceptance Policy

Florida Nature Coast Bike Fest is rain or shine. No refunds once your location has been assigned. Vendor fees will be immediately deposited upon receipt. The Florida Nature Coast Bike Fest, Inc., Inc. reserves the right to accept or reject any applicant for any reason.

Contact Information

Vendor Manager: Brian Holt, Brian@FloridaNatureCoastBikeFest.org.

Physical Address

1700 Forest Drive
Inverness, FL 34453

Web Site: www.FloridaNatureCoastBikeFest.org

Mailing Address

Florida Nature Coast Bike Fest, Inc
5344 White Road,

Brooksville, FL 34602

Email: Info@FloridaNatureCoastBikeFest.org

Insurance Requirements

Insurance Deadline is March 1, 2024

All Vendors must provide the Florida Nature Coast Bike Fest, Inc., Inc. with a certificate of general liability insurance for \$300,000 per occurrence and \$600,000 aggregate, with no exclusions for products/completed operations, naming the Florida Nature Coast Bike Fest, Inc., Inc. and the City of Inverness Florida and its affiliated organizations as additionally insured. The policy to which the additional insured is added applies on a primary basis in relation to the additional insured's own policy, which will be non-contributing.

The name on the policy must match the application. Please request a form ACCORD 25 or equivalent, with the description of operations being: Florida Nature Coast Bike Fest, Event date: March 11-20, 2024 (which includes set up/tear down dates).

All certificates must be sent to the following:

Florida Nature Coast Bike Fest, Inc.

5344 White Road, Brooksville FL 34602

Email: Info@FloridaNatureCoastBikeFest.org

Vendors are required to comply with State and Federal workers compensation unless otherwise exempted.

Release: In consideration of the opportunity to provide services to Florida Nature Coast Bike Fest, Inc., VENDOR hereby agrees that VENDOR, its successors, assignees, heirs, guardians and legal representatives, will not make any claim against Florida Nature Coast Bike Fest, Inc. or any of its affiliated organizations, Health Plans, Insurances or their officers, directors, or employees for work related injury, death or damage resulting from the acts or omissions of any person or entity, however caused, arising from providing services at Florida Nature Coast Bike Fest, Inc.. Without limiting the generality of the foregoing, VENDOR hereby waives and releases any rights, actions or causes of action resulting from work related personal injury or death, sustained in providing services at Florida Nature Coast Bike Fest,

Inc.; provided, however, that the injury, death or damage was not caused by an act or omission that was grossly negligent, VENDOR further understands that VENDOR is responsible for all and any medical bills caused from providing services at Florida Nature Coast Bike Fest, Inc.

General Rules and Regulations

Please read carefully and initial that you have read and agree to abide by all Rules & Regulations

- Vendor displays must stay within designated square footage of space requested. This includes display racks, tables, awnings, trailer tongue, tie downs, etc. If you need additional space in front of or behind your space for display racks, please add footage to your size request. You will be charged for any extra footage outside of your designated space per square foot.
- All vendors **MUST** check in for further instructions and receive their vendor packet **BEFORE** setting up. All monies due **MUST** be paid in full and a copy of vendor insurance certificate on file prior to receiving the vendor packet.
- Vendor setup in most areas is on Thursday, March 14th, 2024. Your Display must be set up by 9:30 Friday March 15th, 2024 and all vehicles must be out of the vending area by 8:00 AM each morning.
- Vendors are **REQUIRED** to remain open from **10:00 AM to 8:00 PM Friday, 9:00 AM to 8:00 PM Saturday and 9:00 AM to 3:00 PM on Sunday.**
- The City of Inverness requires that all vendors must be completely out of the event area by 11:59pm Sunday, March 17, 2024. Please plan accordingly. If special consideration is required, please coordinate with the Vendor Manager
- **All vendors must leave the location clean of trash, zip ties and debris. Each location will be inspected and noted in what condition your space was left in. Photos and a \$100.00 invoice will be sent to you if it is not.**
- **VENDORS ARE REQUIRED TO DISPOSE OF ALL BAGGED TRASH AND BROKEN-DOWN BOXES IN DUMPSTERS. ALL FOOD WASTE MUST BE DISPOSED IN DUMPSTERS. INITIAL HERE _____**
- Vendors Shipping Merchandise: Please note that we are not responsible for any merchandise that is delivered to our shipping address, 5344 White Road, Brooksville, FL 34602. If you are having merchandise shipped prior to the event, please notify us. No C.O.D. packages will be accepted. Due to limited space, packages must be picked up by 9am Friday morning. We do not deliver packages during the event.
- 24-Hour security is provided from Thursday evening through Sunday afternoon within the designated event area. However, The City of Inverness and the Florida Nature Coast Bike Fest, Inc., Inc. are not responsible for any theft, vandalism, damage or loss of business caused by others.
- Two ID badges with your business name & booth number will be provided to each vendor. Additional badges are \$5.00 each and must be requested in advance.
- No vendor may assign, sublet or apportion all or any parts of the privileges or of the space assigned to them, nor permit any other party to exhibit herein, other than the business to which the space is assigned and insured.
- If you hire an outside tent company to set up your tent, they must contact the Event Manager for setup and breakdown instructions. Tents must be removed by Sunday 11:59 pm.
- Absolutely no tent stakes allowed anywhere (streets, pavement or grass.) Please instruct your tent rental company of this important rule.
- Any tent over 120 square feet shall be flame retardant. All vendors must have in their tent at least (1) 3A40BC fire extinguisher with a current inspection tag by a licensed fire extinguisher company and “No Smoking” sign(s) displayed.
- You are solely responsible for obtaining all state required licenses and permits necessary to operate your business at the Florida Nature Coast Bike Fest.

- Merchandise displaying any wording reference to Florida Nature Coast Bike Fest, Nature Coast Bike Fest is not permitted without prior licensing from the Florida Nature Coast Bike Fest, Inc. will not be allowed. The Florida Nature Coast Bike Fest, Inc., Inc. reserves the exclusive right to the sales of “Florida Nature Coast Bike Fest” T-shirts, Pins, Patches and Novelties.
- No wording of Official Event Merchandise will be allowed on any signage. Florida Nature Coast Bike Fest, Inc., Inc. reserves all rights to any and all official event merchandise.
- No merchandise considered obscene, or drug paraphernalia will be allowed as determined in Florida Nature Coast Bike Fest, Inc., Inc.’s sole discretion.
- Excepting registered food vendors, no water, food or beverages will be allowed to be sold from your booth. This also includes giving it away for free. **ALL BEVERAGES** must be acquired through Florida Nature Coast Bike Fest, Inc. exclusive product agreement with Coca-Cola Florida. **ONLY** Coca-Cola products are permitted to be sold by food vendors. Additional information will be provided to food vendors in your vendor packets.
- We **DO NOT** offer exclusive merchandise categories.
- Violation of the above policies may result in immediate ejection from the event and loss of booth fee.

PARKING

- Vendor Parking: Vendors must park in designated areas (location map provided at check-in). Vendor parking pass must be displayed on the driver’s side of the windshield. Florida Nature Coast Bike Fest, Inc. is not responsible for towed vehicles outside of designated areas and for improper display of parking pass. You will receive (2) two parking passes.
- A cell phone number must be provided to place on parking passes.
- Storage trailers, vehicles and RVs are not allowed to be parked behind booths due to fire codes and access issues and must park in designated areas only or nearby campgrounds listed on our website.

By initialing vendor agrees that he/she has read and understands the “Rules and Regulations” of the event provided with this application and will be able to comply as described. The undersigned understands noncompliance will result in immediate removal from the event. **INITIAL HERE** _____

Hold Harmless and Indemnification

I hereby agree to INDEMNIFY, RELEASE, and HOLD HARMLESS the Florida Nature Coast Bike Fest, Inc., and the City of Inverness and the Officers, Directors, Sponsors, Agents, Leagues, and Employees of these entities from and against any and all rights, actions, causes of action, suits, losses, damages, judgments, claims, claims of liabilities, cost and expenses of any kind as well as attorney’s fees and court costs at trial and on appeal, of whatsoever kind or nature to which these entities and individuals may be subjected to as a result of any death, personal injury or damage to property arising in any manner from my direct or indirect participation in the 2024 Florida Nature Coast Bike Fest, including any such rights, actions, causes of action, suits, losses, damages, judgments, claims, and claims of liabilities arising out of or resulting from the negligence of these entities or any of their agents, servants, employees or any independent contractors acting on their behalf. I further agree that this Hold Harmless Agreement shall apply in the event I am disabled, injured, or incur disease of a temporary or permanent nature while participating in, or die as a result of participating in, this activity regardless of the cause, including negligence of the above entities, their agents, servants, employees or independent contractors.

Miscellaneous

This Agreement has been delivered in the County of Citrus, State of Florida and shall be construed in accordance with the laws of Florida and venue for any action arising from this agreement shall be Citrus County, Florida. This Agreement may not be modified or amended nor shall any provision of it be waived except by in writing signed by the parties, and in the case of the City of Inverness, approved by the Inverness City Commission at a public meeting.

In signing this application, the undersigned parties hereby represent and warrant that they are duly authorized representatives of the person or entity for which they sign and legally entitled to enter binding contracts on its behalf; that they have read this entire document; that they understand the terms and provisions of this document; that they know this document will affect their legal rights and/or those of the person or entity they represent; and that they have signed this document knowingly and voluntarily.

I understand that I will not be allocated space until all of the above documentation is on file in the Florida Nature Coast Bike Fest, Inc., office **and my fees are paid in FULL**. All fees are non-refundable once your location has been assigned. I certify that I have fully read and understand the contents of this application and that I fully agree to all of its terms and conditions.

Company Name: _____

Print Name: _____

Signed: _____

Date: _____

Accepted by:

Florida Nature Coast Bike Fest Representative: _____